Graduate Student Employment Policy & Procedures

Graduate Student Employment Policy

General Employment Policy
Introduction & Delegation of Authority
Chapter 1: Academic Eligibility
Chapter 2: Pre-Approval
Chapter 3: Exceptions to Policy

Academic Titles
Chapter 4: Guide for Associates
Chapter 5: Guide for Teaching Assistants
Chapter 6: Guide for Readers
Chapter 7: Guide for Tutors
Chapter 8: Guide for Graduate Student Researchers

Non-Students/Other
Chapter 9: Guide for Non-Students
Chapter 10: Visiting Graduate Students
Chapter 11: Medical Student Appointments
Chapter 12: Intercampus Employment

Benefits
Chapter 13: Benefits
Chapter 14: Academic Student Employee (ASE) Leaves
Chapter 15: Childbirth Accommodation
Chapter 16: Childcare Reimbursement
Chapter 17: DepCare FSA

Appendices
100% Employment During the Summer
ASE Partial Fee Remission
Calculating a Daily Rate of Pay
Employment Exception Request Form Instructions
Formulas for GSRTF Assessment
Graduate Student Researcher Step Levels by Department
Non-Student Tutor/Reader Exception Request Form Instructions
Required Documents for New Hires
TA Fee Deferment and TA Loan Programs

UCPath for Graduate Student Employment

For questions or comments about information on this page, contact Graduate Division by submitting a Services & Support ticket.