

## Filling out the NIH F31 Application – Budget Section:

- A. Select the ‘Projected Budget’ chart in accordance with the years of support you are requesting from the NIH, from the budget projections on page 2 from this guide.
- B. Once you have accessed the NIH F31 application in ASSIST, see **Form SF424** (Application for Federal Assistance) under the R&R Cover tap.
  - Fill out number 15, the ‘Estimated Project Funding’ based on the selected budget projection chart
    - i. For lines A and C, enter the total from the ‘Total Funding Request’ row (amount in green).
    - ii. Lines B and D, enter \$0.
  - *Sample:* Based on a 3-year budget projection fill out the ‘Estimated Project Funding’ using the total from the ‘Total Funding Request’ row. For lines A and C enter **\$139,733**.

| 15. * ESTIMATED PROJECT FUNDING        |                              | Year 1   | Year 2   | Year 3   | Total            |
|--|------------------------------|----------|----------|----------|------------------|
| * a. Total Federal Funds Requested     | Pre-doctoral Stipend         | \$25,836 | \$25,836 | \$25,836 | \$77,508         |
| * b. Total Non-Federal Funds           | NRSA Institutional Allowance | \$4,200  | \$4,200  | \$4,200  | \$12,600         |
| * c. Total Federal & Non-Federal Funds | Net NRSA Tuition and Fees*   | \$14,992 | \$16,492 | \$18,141 | \$49,625         |
| * d. Estimated Program Income          | Total                        | \$45,028 | \$46,528 | \$48,177 | <b>\$139,733</b> |

- C. **Form PHS Fellowship Supplemental**, under the Fellowship Supplement tap.
  - Fill out number 25, the ‘Budget Section – Tuition and Fees’ using the [Net NRSA Tuition and Fees](#) row from your selected projected budget chart below.
  - *Sample:* Based on a 3-year budget projection, enter the amounts for each year as follows:

BUDGET SECTION

*All Fellowship Applicants.*

\* 25. Tuition and Fees:  None Requested  Funds Requested:

Year 1 **\$14,992**  
 Year 2 **\$16,492**  
 Year 3 **\$18,141**  
 Year 4  
 Year 5  
 Year 6  
 Total Funds Requested: **\$49,625**

|                              | Year 1          | Year 2          | Year 3          | Total            |
|------------------------------|-----------------|-----------------|-----------------|------------------|
| Pre-doctoral Stipend         | \$25,836        | \$25,836        | \$25,836        | \$77,508         |
| NRSA Institutional Allowance | \$4,200         | \$4,200         | \$4,200         | \$12,600         |
| Net NRSA Tuition and Fees*   | <b>\$14,992</b> | <b>\$16,492</b> | <b>\$18,141</b> | <b>\$49,625</b>  |
| Total                        | \$45,028        | \$46,528        | \$48,177        | <b>\$139,733</b> |

## Projected Budgets

Projected budgets are subject to change without notice – Based on changes/adjustments from Predoctoral stipend level, Institutional allowance, and UCSD Graduate Division Tuition and Fees \*

### Five-Year Budget

|  | Year 1          | Year 2          | Year 3          | Year 4          | Year 5          | Total            |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|
| Predoctoral Stipend                                | \$25,836        | \$25,836        | \$25,836        | \$25,836        | \$25,836        | \$129,180        |
| Institutional Allowance                            | \$4,200         | \$4,200         | \$4,200         | \$4,200         | \$4,200         | \$21,000         |
| Net Tuition & Fees<br>(Excludes Health Insurance)* | <b>\$14,992</b> | <b>\$16,492</b> | <b>\$18,141</b> | <b>\$19,955</b> | <b>\$21,950</b> | <b>\$91,530</b>  |
| <b>Total Funding Request</b>                       | \$45,028        | \$46,528        | \$48,177        | \$49,991        | \$51,986        | <b>\$241,710</b> |

### Four-Year Budget

|  | Year 1          | Year 2          | Year 3          | Year 4          | Total            |
|--|-----------------|-----------------|-----------------|-----------------|------------------|
| Predoctoral Stipend                                | \$25,836        | \$25,836        | \$25,836        | \$25,836        | \$103,344        |
| Institutional Allowance                            | \$4,200         | \$4,200         | \$4,200         | \$4,200         | \$16,800         |
| Net Tuition & Fees<br>(Excludes Health Insurance)* | <b>\$14,992</b> | <b>\$16,492</b> | <b>\$18,007</b> | <b>\$19,808</b> | <b>\$69,580</b>  |
| <b>Total Funding Request</b>                       | \$45,028        | \$46,528        | \$48,177        | \$49,991        | <b>\$189,724</b> |

### Three-Year Budget

|  | Year 1          | Year 2          | Year 3          | Total            |
|--|-----------------|-----------------|-----------------|------------------|
| Predoctoral Stipend                                | \$25,836        | \$25,836        | \$25,836        | \$77,508         |
| Institutional Allowance                            | \$4,200         | \$4,200         | \$4,200         | \$12,600         |
| Net Tuition & Fees<br>(Excludes Health Insurance)* | <b>\$14,992</b> | <b>\$16,492</b> | <b>\$18,007</b> | <b>\$49,625</b>  |
| <b>Total Funding Request</b>                       | \$45,028        | \$46,528        | \$48,177        | <b>\$139,733</b> |

### Two-Year Budget

|  | Year 1          | Year 2          | Total           |
|--|-----------------|-----------------|-----------------|
| Predoctoral Stipend                                | \$25,836        | \$25,836        | \$51,672        |
| Institutional Allowance                            | \$4,200         | \$4,200         | \$8,400         |
| Net Tuition & Fees<br>(Excludes Health Insurance)* | <b>\$14,992</b> | <b>\$16,492</b> | <b>\$31,484</b> |
| <b>Total Funding Request</b>                       | \$45,028        | \$46,528        | <b>\$91,556</b> |

### One-Year Budget

|  | Year 1          | Total           |
|--|-----------------|-----------------|
| Predoctoral Stipend                                | \$25,836        | \$25,836        |
| Institutional Allowance                            | \$4,200         | \$4,200         |
| Net Tuition & Fees<br>(Excludes Health Insurance)* | <b>\$14,992</b> | <b>\$14,992</b> |
| <b>Total Funding Request</b>                       | \$45,028        | <b>\$45,028</b> |

## Budget Projection Sources

### Stipend:

NIH sets the [Predoctoral stipend level](#).

### Institutional Allowance:

NIH sets the [Institutional allowance](#).

### Tuition and fees calculation:

Tuition and Fees Chart from [Graduate Division T/F page](#). Everything except for the health insurance fee is included in the total of tuition and fees. Health insurance is not an allowable cost for the tuition and fees request for NIH. If awarded, health insurance fees may be paid out of the institutional allowance.

The current year's tuition and fees serve more as a jumping off point because if awarded these students will not be paying for tuition and fees this year but next year so the 10 percent increase applies to the first year of requested tuition and fees.