

From: [Dean of the Graduate Division](#)
To: [Dean of the Graduate Division](#)
Subject: Extension of Academic Student Employee (ASE) Appointment Limits
Date: Monday, August 10, 2020 4:27:08 PM

August 10, 2020

TO: GRADUATE AND PROFESSIONAL STUDENTS WHO REACHED ASE
APPOINTMENT LIMITS IN SPRING 2020
CC: YOUR GRADUATE COORDINATOR
FR: JAMES ANTONY, Dean of The Graduate Division

SUBJ: Extension of Academic Student Employee (ASE) Appointment Limits

Dear Graduate and Professional Students,

According to our records, as of Spring 2020, you have reached the Academic Student Employee (ASE) 18-quarter limit for length of service as a Teaching Assistant, Teaching Fellow, Associate In, or Reader on an annual stipend ([APM-410](#)).

[UC Provost Brown](#) has temporarily authorized us to grant a three-quarter extension to this limit due to the ongoing COVID-19 public health emergency. Last week we notified your academic home department/program that you have been granted this three-quarter extension.

We hope this extension will help you succeed in your academic program and we recommend that you use this opportunity to connect with your advisor and discuss your plan for timely degree completion.

If you have questions, please contact your graduate coordinator.

GRADUATE COORDINATORS--*You are being cc'd because a student in your program has reached their 18-quarter ASE appointment limit. Please refer to the email you received on 8/7/20, SUBJ: Extension of Academic Student Employee (ASE) Appointment Limits. In it is the link to the ASE Quarter Count as of SP20 Snapshot spreadsheet, which contains the list of students.*