

Cashatt, Kacy

From: grademployment <grademployment@UCSD.EDU>
Sent: Thursday, November 4, 2021 10:28 AM
To: 'GRADEMP-L@ucsd.edu'; gradsup@ucsd.edu; gradcoords-l@ucsd.edu
Subject: [gradcoords-l] Action Required: Review Student(s) Enrolled in <12 units for Fall 2021

Hi Everyone,

The deadline to resolve enrollment and/or academic eligibility issues for graduate students receiving financial support in Fall 2021 was last Thursday, October 28, 2021.

Action Required:

Review the Google Sheet and make comments to let us know student issues are resolved.

- Termination notices will be sent to students on **Monday, November 8, 2021**.
- Students who are not showing as eligible for their financial support will have their stipends and fee payments removed and employment terminated on **Monday, November 15, 2021**.

Google

Sheet: <https://docs.google.com/spreadsheets/d/1uTC06nEgOEB7ZBXkMUm1fyGa0Wjj15XWhnCZvuSkTYc/edit#gid=1133060956>

There are still ~100 students with enrollment or fee payment issues that are unresolved. In some cases, we need department coordinators make fee payment entries into the FSRT so that student accounts can be brought current. In other cases we need students to enroll. A reminder that students must be enrolled in 12 units to be eligible for any financial support, including employment in graduate academic titles.

Registered Students Report:

You can review registration status for all your students by utilizing the [Registered Students Report](#) found under the Reports section of the Student DB.

Courtney L. Aguila

**Assistant Director, Graduate Student Financial Support
Graduate Division, UC San Diego**

Upcoming Out of Office: Thursday, November 11, 2021 (Veterans' Day)

Working remotely M/W/F; on campus T/Th.

From: gradsup-bounces@mailman.ucsd.edu <gradsup-bounces@mailman.ucsd.edu> **On Behalf Of** grademployment
Sent: Friday, October 22, 2021 1:51 PM
To: 'GRADEMP-L@ucsd.edu' <GRADEMP-L@ucsd.edu>; gradsup@ucsd.edu
Subject: [Gradsup] Action Required: Review Student(s) Enrolled in <12 units for Fall 2021

Greetings,

We recently ran an audit of employment data, registration data, and fee remission requests for Fall 2021. The students in the below Google Sheet have an existing discrepancy between their fee remission, employment, and/or number of units they are registered in. Please work with your student(s) to resolve any issues as soon as possible but no later than end of day **Thursday, October 28, 2021**.

Required Action: Review the below spreadsheet for your students. Adjust the enrollment, employment, or fee remission to ensure your student is in compliance. There are instructions in the first tab of the spreadsheet if you are unsure where to start.

Google Sheet:

<https://docs.google.com/spreadsheets/d/1uTC06nEgOEB7ZBXkMUm1fyGa0Wjj15XWhnCZvuSkTYc/edit#gid=1133060956>

PLEASE add any comments regarding this audit report in column Q. If there is a larger issue and you need to contract the Graduate Employment team, please submit a ticket to [Services & Support](#).

Thank you!

Financial Support Unit Employment Team

Graduate Division, UC San Diego

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grad.ucsd.edu

[Click this link to join the Grad Student Employment Microsoft Team!](#)

UC San Diego

GRADUATE DIVISION